



LCFB Foundation Summer Internship 2019

Length of Internship:

June 3-August 2, 2019 (Tentative)

Pre-requisites:

Applicants will be an ongoing or continuing college student majoring in agriculture, business, communications, or related fields. A background in agriculture as well as public relations, communications and social media skills is encouraged, but not required.

Time allotment:

Work approximately 16 hours per week, including night meetings and attendance at a few weekend events. The schedule will be very flexible, and it will be the intern's job to ensure the hours are met.

Responsibilities:

- a. Attend IFB Intern Training in Bloomington June 4
- b. Assist with planning and coordination of activities for the Bureau & Lee County Ag in the Classroom Golf Outing on June 27
- c. Assist with planning, coordination and operation of AgLand Tent and Young Leader food stand at the Lee County 4-H Fair & Junior Show
- d. Attend Summer Ag Institute and assist teachers and workshop coordinators
- e. Assist with Public Relations and outreach efforts including but not limited to e-newsletter, radio segments, press releases and social media
- f. Make contact with local libraries and assist with implementation of Summer Reading Programs
- g. Attendance at one or two LCFB Board meeting(s)
- h. Attendance at one or two Young Leader meeting(s)
- i. Assist with planning and coordination of other programs and activities as designated

Compensation:

Compensation will be paid by the Lee County Farm Bureau. Compensation will be hourly-based on schedule with standard payroll deductions. Checks will be issued bi-monthly.

Contact: Danelle Burrs, Manager (815)857-3531 or email leecfb@comcast.net

Applications are due to the Farm Bureau office, via email, by **Monday, April 15 at 5:00 pm**. No late applications will be accepted.